
REQUIREMENTS FOR PRIVATE TRANSFER OF SHARES

- i. All Share Certificates
 - a) The name in the certificate should correspond with that in ID card and transfer forms. If not, an affidavit should be sworn.
 - b) The total amount of shares in certificate should correspond with those in the transfer forms
- ii. Affidavit showing relationship between transferor & transferee and expressing the intention by the transferee to transfer the shares to the transferor.
- iii. Supportive documents for proof of relationship between the transferor & transferee i.e. birth certificate and/or marriage certificate
- iv. Certified Copy of Transferor's & Transferee's ID card
- v. Indemnity for lost share certificates attached (where applicable)
- vi. Transfer forms obtainable from stockbrokers to be signed by both the administrator(s) and the beneficiary. All the above documents must be lodged with a stockbroker of choice to process.